GUIDE ON HOW TO CAPTURE ERF & EFP REPORT ONLY TRANSACTIONS ON NUTRON
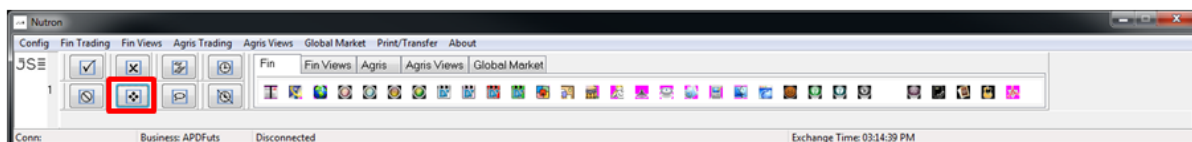
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1. LOGIN PROCESS

1.1. LOG IN TO NUTRON

Steps: From main menu click **Set User** Button

1.2. ENTER USER DETAILS

Enter default user details and click the button

1.3. ENTER CONNECTION DETAILS

From main menu click **Log In** Button
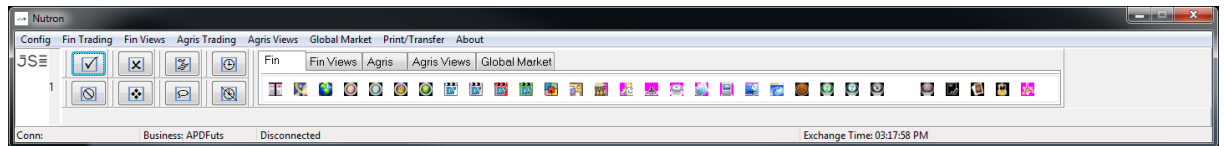
1.4. ENTER LOGIN PASSWORD

Enter login password and click button
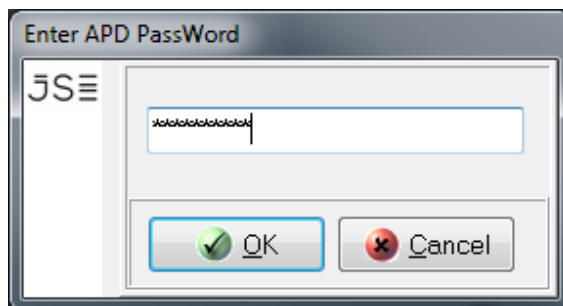
2. HOW TO CAPTURE A REPORT ONLY TRADE

2.1. HOW TO OPEN APD VIEW UNMATCHED TRADES.

Steps: From **main menu** go to **Agris Views** and click **APD View Unmatched Trades** as shown below:

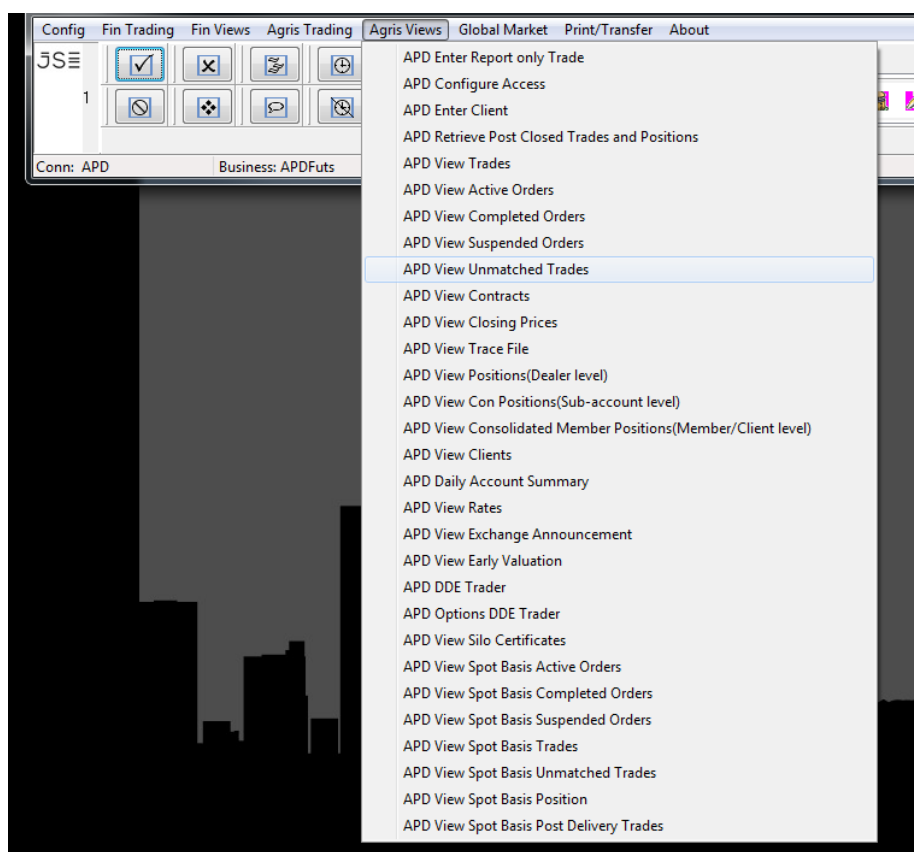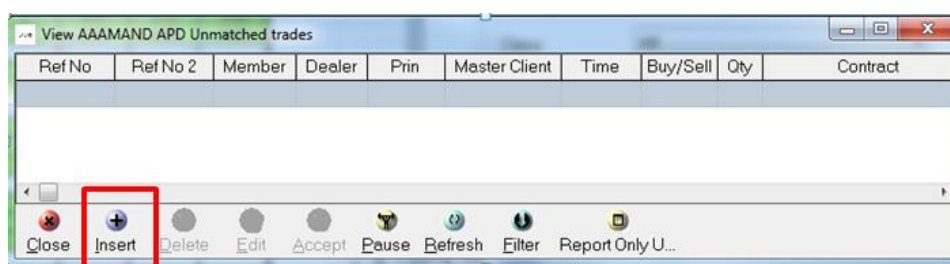### 2.2. HOW TO OPEN TRADE CAPTURE WINDOW.

Steps: Select button to open the trade capture form

Enter Report Only Trade

Deal Detail

Reference Num	000000210	
Reference Num 2	000000210	
Member	* AAAM	
Principal	* AAAM	Prin
Dealer	* AND	
Time	* 17:46	
Buy / Sell	* B	Capacity P
Quantity	* 0	
Class	All	
Futures / Options	All	
Contract	*	
Sub Account		Add Sub Account
Trade Type	REP	

Quote

Strike	0.0000
Call / Put	C
Future Price	0.0000
Volatility	0.0000
Quote At	* 0.0000
Price Ref:	None

Counter Party

Counter Party	* C/Party

OK   Cancel

2.3. DEAL DETAILS TAB OF THE TRADE CAPTURE FORM:

Enter Report Only Trade

Deal Detail

Label	Field	Value
A	Reference Num	000000202
B	Reference Num 2	000000202
C	Member	* AAAM
D	Principal	* CDM123 · Prin
E	Dealer	* AND
F	Time	* 15:21
G	Buy / Sell	* B
H	Capacity	P
I	Quantity	* 10
J	Class	All
K	Futures / Options	All
L	Contract	* 22 DEC16 WMAZ
M	Sub Account	Add Sub Account
N	Trade Type	* EFP

R

A **Ref No:** This is a free text field which may be used by the reporting member to capture their reference.

B **Ref No2:** This is an additional free text field which can be used by reporting member to capture their reference.

C **Member:** This is the trading member reporting the trade.

D **Principal:** This field will default to the member code. The user will be able to capture the client code they are reporting for. This field only allows client codes of the reporting trading member.

E **Dealer:** Dealer drop down list contains dealer codes for all the dealers in your member organization.

F **Time:** This field is prepopulated, please do not edit.

G **Buy / Sell:** This is the side of the capturing trading member. The counterparty on this trade capture will receive the opposite side of the trade.

H **Capacity:** Principal / Agency

I **Quantity**: This is the number of contracts being reported.

J **Class:** Select the relevant option. This field will default to **All** which will allow the user to select any of the available contracts expiries.

K **Fut/Opt:** Select the relevant option. This field will default to **All** which will allow the user to select any of the available contracts.

L **Contract:** Select the relevant futures expiry e.g 24 Mar17 WMAZ (If you know the exact expiry day, you can start typing the contract. The system will auto populate the contract. E.g If you type 24 and space you will see all the contracts starting with 24).

M **Sub Acc:** Select the relevant subaccount from the drop-down list or click

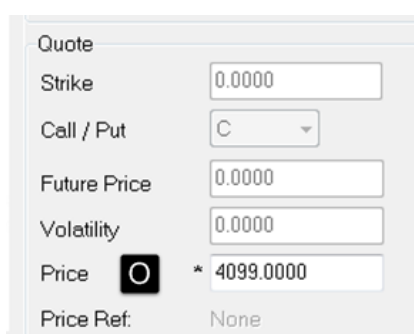Add Sub Account button to add a new subaccount and confirm by clicking OK button.
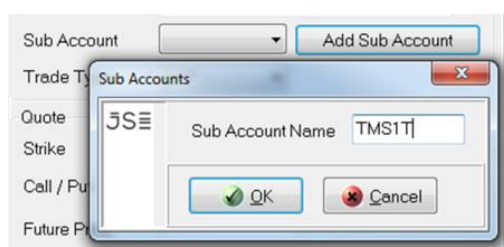
N **Trade Type:** Select the relevant option (EFP or EFR)

1. **EFP –** Exchange For Physical

2. **EFR –** Exchange For Risk

2.4. **QUOTE TAB OF THE TRADE CAPTURE FORM**:
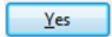Price is the only mandatory field. All other fields will be greyed out if trade type EFP/EFR is selected.

O **Price:** EFP - The futures price must be the previous trading day's MTM price or must be between the current trading day's high/low.

EFR – The futures price must be the same as the OTC contract price.

P **Counterparty:** The counterparty's member code or the client code of the reporting member.

Note: Once all the required fields are populated click [OK] button. This will open window below. [No] button will close the window and [Yes]

will open a copy of the previous trade capture. Futures price will default to zero but all the other fields will be prepopulated with the details from the previous deal.
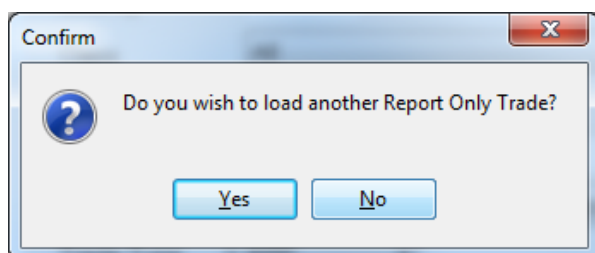

The above trade capture will create two equal and opposite legs. Both members will see their side of the deal under **APD Unmatched Trades**. Meaning one party will submit the trade and the other party will only be required to edit the price and accept the deal.

3. HOW TO FINALIZE THE REPORT ONLY TRANSACTION.

To finalize the transaction the unmatched trades need to be accepted by both parties from **APD Unmatched Trades**.
Reporting Member:

The reporting member may double click the unmatched trade and click the Accept button.

Counterparty Member:

The counterparty member will have to first double click the

unmatched deal, click on the Edit button to capture the price as per the Price Ref before accepting the deal.

Steps: From **APD Unmatched Trades** double click on the unmatched deal to be

accepted and click [Edit]. This will open the **Edit Report Only Trade** window.
After editing the price click button [OK] and [Accept]

Note: Once accepted the deals will now reflect under **APD View Trades**.

APD View Unmatched is now blank
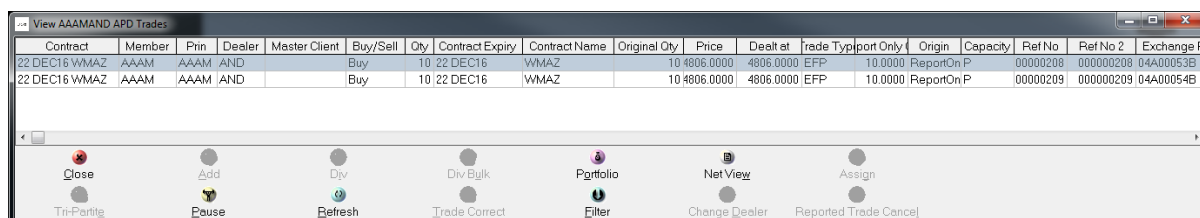
4. HOW TO VIEW THE ACCEPTED DEALS.

Steps: From main menu go to **Agri Views** and click on **APD View Trades** as shown below:
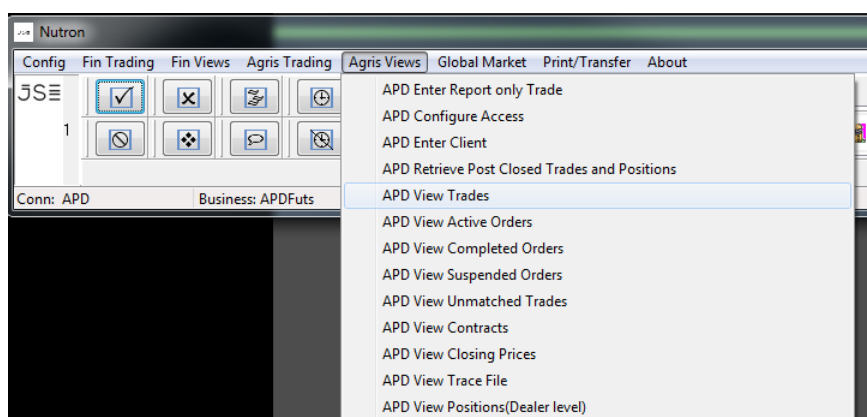
Deals can now be seen under **APD Trades**.